



Permit Services
Fire Prevention Plan Review
431 Prater Way
Sparks, NV 89431
(Phone) 775 353-1653
(Fax) 775 353-2413
PermitServices@cityofsparks.us



REQUIREMENTS FOR FENCES AND GATES COMMERCIAL PROPERTIES

1. Please provide a site plan drawn to scale. **Minimum size of 18" x 24"** (preferably 1 in = 60 ft **or** 1 in = 40 ft)
2. The minimum information to be provided to the Fire Department on the site plan is:
 - a. Label and show all streets and alley ways surrounding the property
 - b. Please indicate what is being stored in the fenced or gated area (i.e., employee parking, pallets, tires, above-ground storage tanks, etc.)
 - c. Please show all buildings, out-buildings and any permanent structures inside of the fenced area, as well as any fire hydrants on the property
 - d. Please provide a vicinity map on the sheet
3. If any above-ground storage tanks are being enclosed in the work area, please indicate what chemical is being stored, and in what quantity.
4. Please indicate all new work being done and make a distinct difference between new and existing fences/gates.
5. Please indicate if the gate being installed is manual or automatic.
6. If click to enter devices are to be installed, please include all manufacturer cut sheets with your plans.

PLEASE NOTE: All of these items are essential for a complete plan review by the Sparks Fire Department. If all applicable information is not provided, your plans may be rejected causing your review to be delayed.

***If you have any questions, please contact:
Fire Prevention Bureau at (775) 353-2266***